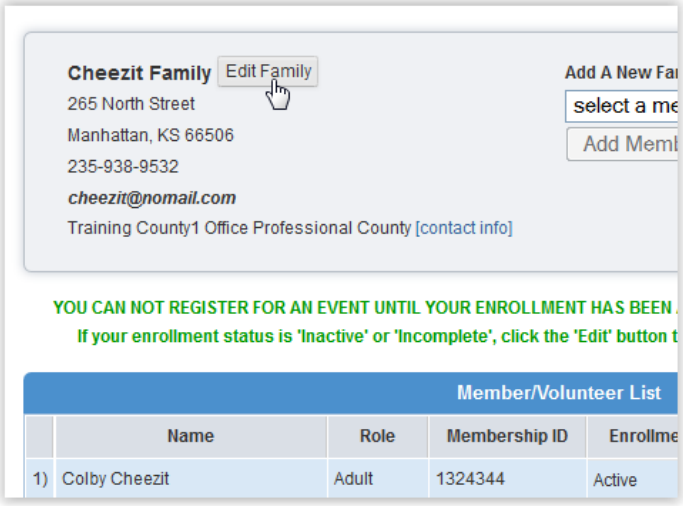
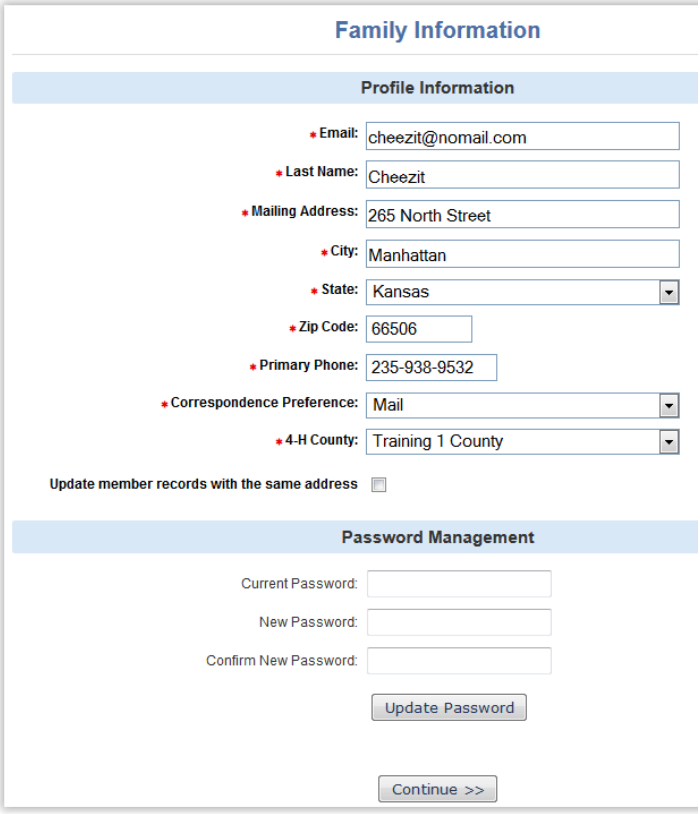
4HOnline: How To Edit a Family Profile

1. Click [Edit Family].
2. Edit the desired area.
3. Click [Continue] to save after editing.



- Email (Login email)
  "Email" inside the *Family Information* area is part of a family's login credentials, used to log into the 4HOnline system. The local Extension office may also send correspondence to the family email address.
- Last Name (Family Name)
  "Last Name" helps the local Extension office identify your family and its members. This name may appear as the family's last name on correspondence. *(Example: The Cheezit Family)*
- Mailing Address
  The full mailing address may be used by the local Extension office to send correspondence to a family.
- Primary Phone
  A primary phone number for all family members.
- Update member records with the same address
  Checking the box will apply this "family information" to any new members created for the family.
- Password
  The "family" password and family email address allows login to a family's 4HOnline records.