

4HOnline: How To Edit a Family Profile

Cheezit Family Edit Family Add A New Far 1. Click [Edit Family]. 265 North Street select a me Manhattan, KS 66506 Add Memi 2. Edit the desired area. 235-938-9532 cheezit@nomail.com 3. Click [Continue] to save after editing. Training County1 Office Professional County [contact info] YOU CAN NOT REGISTER FOR AN EVENT UNTIL YOUR ENROLLMENT HAS BEEN If your enrollment status is 'Inactive' or 'Incomplete', click the 'Edit' button t Member/Volunteer List Name Role Membership ID Enrollme 1) Colby Cheezit Adult 1324344 Active Email (Login email) . **Family Information** "Email" inside the Family Information area is part of a family's login credentials, used to log into the 4HOnline Profile Information system. The local Extension office may also send *Email: cheezit@nomail.com correspondence to the family email address. * Last Name: Cheezit Mailing Address: 265 North Street Last Name (Family Name) *City: Manhattan "Last Name" helps the local Extension office identify State: Kansas • your family and its members. This name may appear as * Zip Code: 66506 the family's last name on correspondence. (Example: The Primary Phone: 235-938-9532 Cheezit Family) * Correspondence Preference: Mail • *4-H County: Training 1 County • Mailing Address • The full mailing address may be used by the local Update member records with the same address Extension office to send correspondence to a family. Password Management Current Password: **Primary Phone** . New Password A primary phone number for all family members. Confirm New Password: Update member records with the same address • Update Password Checking the box will apply this "family information" to any new members created for the family. Continue >> Password . The "family" password and family email address allows login to a family's 4HOnline records.