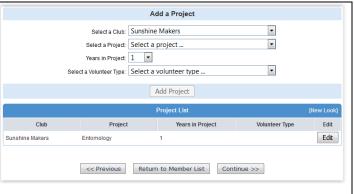


Enrollment should accurately record a member's project enrollment for the <u>current</u> 4-H Program Year. Previous years' project enrollments have been saved and are a part of the member's enrollment history.

 POSSIBLE PREP If the member wishes to add a leadership position to any projects, the "Select a Volunteer Type" dropdown box must be present. If the "Select a Volunteer Type" dropdown box is not visible, click the [Previous] button (4) times until 	<pre><< Previous</pre> <pre>Return to Member List</pre> Continue >>
 Scroll halfway down until the Volunteer title bar is in view and the following question appears: Are you a Volunteer? Select "YES." Scroll down and click [Continue] (4) times to return to the Projects page. The "Select a Volunteer Type" dropdown box should be present. 	Volunteer Select "Yes" If you serve in a leadership capacity in 4-H. Examples for youth: Junior Leader, Club Officer, etc. Examples for adult: Chaperone, Community Club Leader, Project Leader, etc. Are you a Volunteer?: No: Pres:
 From the "Select a Club" dropdown box, choose the member's primary club. Select the desired project from the "Select a Project" dropdown box. Change years in project if necessary. 	Add a Project Select a Club: Sunshine Makers • Select a Club: Select a project • Years in Project • • Select a Volunteer Type: Select a volunteer type • Add Project • • Add Project • • Club Project Years in Project Volunteer Type Club Project Years in Project Volunteer Type Edit • • •
 4. OPTIONAL: A project leadership position may be added to the project by making the appropriate selection in the "Select a Volunteer Type" dropdown box. *Only one leadership position per project can be added. 	Add a Project Select a Club: Sunshine Makers Select a Project Clothing Buymanship Years in Project Years in Project Select a Volunteer Type: Select List (New Look) Club Project Years in Project Volunteer Type Edit
5. Click [Add Project].	<< Previous



6. The project will appear in the "Project List" once added.		
"Pro	are all desired projects for the year are included in the oject List." Check with your local Extension office for ect add/drop deadlines.	
		Sunshi



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